



2025-2026 Tuition Assistance

"There are only two lasting bequests that we can leave to our children; One is roots, the other wings" - Hodding Carter

Roots and Wings Child Development is a not-for-profit organization whose mission is to support a child's natural ability to succeed in the World. Tuition assistance is an equal opportunity program available to eligible families on a first-come, first-serve basis.

Funding Parameters

Tuition Assistance is available through our grant-funded Equitable Education and Care Program. Tuition Assistance for the 2025-2026 school year is available for families with income at or below 250% of the poverty level (see below for poverty income levels). Assistance is available on a sliding scale, determined by the family household size and annual income, up to 75%.

Funds are determined by, and limited to, what we receive each year from our donors.

Contracting Period

The contracting period will be for the period of **August 30, 2025**, through **May 31, 2026**.

How to Submit an Application

Families must complete this application along with the student's registration form and registration fee. Families needing to make special arrangements due to financial constraints should contact the office when submitting documents.

Original documents must be submitted to Roots and Wings Community Preschool at 3703 International Way, Medford, OR 97504.

Poverty Guidelines for 2025*

Family Size	2	3	4	5	6	7	8
Annual Income (100%)	\$21,150	\$26,650	\$32,150	\$37,650	\$43,150	\$48,650	\$54,150
Maximum Eligible Income (250%)	\$51,100	\$64,550	\$78,000	\$91,450	\$104,900	\$118,350	\$131,800

Families/households larger than 8 people: Add \$5,500 for each additional person in the family.

* <https://aspe.hhs.gov/topics/poverty-economic-mobility/poverty-guidelines>



POLICY AGREEMENT

Should your application be approved, the following policies will be in effect;

- You **MUST** notify Roots and Wings Community Preschool of **any** changes to your contact information.
- We want to reserve these funds for families that can bring their child consistently so please be mindful of your child's attendance if receiving tuition assistance. Prearranged absences, family time, or sickness that is communicated with Roots and Wings staff is acceptable.
- You **MUST** comply with all registration and enrollment policies of the preschool program in which you are attending. **Tuition assistance will NOT fund** program service fees incurred by the family, including late payment fees, program change fees, early withdrawal fees, non-sufficient fund fees, and or early drop-off and late pick-up fees.
- Tuition assistance funds are distributed on a first-come, first-serve basis. Availability of funds is dependent on the amount of money granted to the program.
- Incomplete tuition assistance applications will not be accepted. An application will be considered incomplete if it is NOT accompanied by a student registration form.
- Roots and Wings Community Preschool is an equal opportunity program provider and does not discriminate against any protected class. Applicants have the right to an informal meeting to discuss any application discrepancies within the Tuition Assistance program by requesting a meeting with the Roots and Wings Director.

Roots and Wings Community Preschool will use the figures submitted in this application to determine your eligibility. Applicants will be **required to provide proof of current low-income** status at the time of their child's enrollment into the preschool program.

Roots and Wings Community Preschool acknowledges that the Tuition Assistance program exists to assist qualified families with preschool education costs and reserves the right to re-evaluate, at any time, the information contained in your application.

I (We) have read, understand, and agree to comply with the policies of the Tuition Assistance Program as applicants of the program.

Print Name of Parent/Guardian

Print Name of Parent/Guardian

Signature

Signature

Date

Date

Information submitted will be kept confidential and only used by authorized program staff to conduct program eligibility, provide services, and track performance to funders.
Complete information on the child for whom you are applying:

3. If yes, will your child be receiving tuition assistance/scholarship or does the program ONLY serve low-income qualified families? _____

[illegible]

INCOME

Write the amount of each caregiver's income below:

2024 Federal Income Taxes	Adjusted Gross Income if filed separately	Adjusted Gross Income if filed jointly
Parent/Guardian #1	\$	\$
Parent/Guardian #2	\$	

**Copy of income tax filings for all custodial parents/guardians required for eligibility determination.*

	Total Income Received in the previous 3 months (all sources)
Parent/Guardian #1	
Parent/Guardian #2	

**Copy of bank statements, pay stubs, and or agency statements for all custodial parents/guardians required for eligibility determination.*

2025-2026 Tuition Assistance Agreement

I have reviewed the application and certify that the information provided is true to the best of my knowledge. I understand that the information that I have provided is subject to review and verification, and that I may be required to provide documents to verify this information. I will be subject to immediate termination from any Roots and Wings Community Preschool program if I am found to have misrepresented the information that I have provided.

In the event that I am found to be ineligible for Tuition Assistance after participation, and Roots and Wings Community Preschool determines that repayment is necessary, I agree to repay to Roots and Wings Community Preschool all monies expended by Roots and Wings Community Preschool on my behalf whether the monies were paid directly to me or to individuals, companies or other parties. I agree to pay all costs, expenses and reasonable attorney's fees incurred by Roots and Wings Community Preschool in order to secure the payback of funds on my behalf.

Print Name of Parent/Guardian

Signature

Date

Print Name of Parent/Guardian

Signature

Date

--- OFFICE USE ONLY ---

Average Monthly Income: _____ Date Received: _____

Annual Household Income: _____ Reviewed By: _____

Documents Verified: (Check all that apply)

Tax Return(s): ☐ Parent/Guardian #1 Individual Return ☐ Parent/Guardian #2 Individual Return
☐ Parent/Guardian Joint Return ☐ Not Applicable

Income Verification: ☐ Pay Stubs ☐ Bank Statements ☐ UI Print Out ☐ Agency Record ☐ Other _____

Tuition Assistance Eligible: Yes No Tuition Assistance Percentage: _____

Referral Eligible: Yes No Referring Agency: _____